

Ref: C-6.4/83

28th January 2010

To: All Members of the Association

FIVE MONTHS' GENERAL TEA TRAINING COURSE (From 15th February to 9th July, 2010)

We are pleased to inform Members that the next 5 Months' General Training Course in "Tea Culture" will be held at Tocklai Experimental Station, Jorhat 785 008, Assam, from 15th February 2010 to 9th July 2010. The course is aimed at providing extensive training in various cultural practices. Basics of tea manufacture and tea routines would also be covered.

Participation: Employees of Member firms having Degree in Agriculture or Science with Botany as one of the subjects can participate. At least six months experience in a tea estate is a must.

Fees : Rs. 30,000/- : with hostel accommodation
Rs. 20,000/- : without accommodation
Rs. 500/- : Caution Money

Candidates who join the course and leave in between will not be refunded the Caution Money and Course Fee.

Admission:

Admission to the course will be held on **11th February, 2010 from 10 AM to 4 PM** in the Production Division of Tocklai Experimental Station, Jorhat – 785 008, Assam. Hostel occupation and classes will start from 9:30 AM on 15th February, 2010. The aspiring candidates should fill up the attached application form and contact the Incharge, Agronomy Department, Tocklai Experimental Station, Jorhat – 785 008, Assam on the aforesaid date with all the required credentials. The candidate will be required to pay the fees in one installment before the commencement of the course.

Working lunch and tea will be provided to the Coursees from Monday to Friday (excluding holidays). Only 27 candidates can be accommodated in the Trainees Hostel.

Coursees will have to arrange a bicycle/motor cycle for moving around the field during the training period. Selected candidates will have to produce their original certificates for scrutiny at the time of joining the Course. Requests for accommodation will, however, be considered on first cum first served basis.

Members, who are in arrears with their Membership Subscription **up to the quarter ending 31st December 2009**, will not be entitled to seats at the Course.

Application form can be downloaded from the TRA's website www.tocklai.net also.

(S K De)
Deputy Secretary

Encl:

TEA RESEARCH ASSOCIATION

113 Park Street (9th Floor), Kolkata 700 016

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**APPLICATION FOR ADMISSION TO THE
FIVE MONTHS' GENERAL TEA TRAINING COURSE**

This is to certify that Shri ----- is a permanent/ temporary employee of our Company. We wish to sponsor him for attending the Five Months' General Tea Training Course and he will be given leave for attending the course. He will require/will not require accommodation at the Trainees Hostel. We agree to pay the Fees after being informed about the selection of our candidate.

BIODATA OF CANDIDATE

1. NAME :
2. DESIGNATION :
3. DATE OF BIRTH :
4. NAME AND ADDRESS OF THE TEA
ESTATE FOR COMMUNICATION:

5. QUALIFICATIONS

<u>Examination</u>	<u>Subjects</u>	<u>Class</u>	<u>Year</u>
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6. SPECIALISATION (if any) :
7. PROFESSIONAL EXPERIENCE :

Date:

Name of Member Firm:

Signature:

Designation: